

SAN ANTONIO WATER SYSTEM PURCHASING DEPARTMENT

Issued By: **Anthony Rubin**
BID NO.: **10-1156**

Date Issued: **July 22, 2011**

**FORMAL INVITATION FOR BIDS
CONTRACT FOR SEWER LINE SMOKE TESTING FOR SAWS EDWARDS AQUIFER
RECHARGE ZONE (EARZ) SUBZONE 5
(PACKAGE 4)
ADDENDUM NO. 1**

Sealed bids addressed to the Purchasing Director, San Antonio Water System, 2800 US Hwy 281 North, P.O. Box 2449, San Antonio, TX 78298-2449 will be received until **1:00 p.m., July 27, 2011** and then publicly opened and read aloud for furnishing materials or services as described received herein below,

The San Antonio Water System Purchasing Department is willing to assist any bidder(s) in the interpretation of bid provisions or explanation of how bid forms are to be completed. Assistance may be received by visiting the Purchasing Office in the SAWS Main Office, 2800 US Hwy 281 North, San Antonio, TX 78212, or by calling (210) 233-3819.

This invitation includes the following:

Invitation for Bids
Terms and Conditions of Invitation for Bids

Specifications and General Requirements
Price Schedule

The undersigned, by his/her signature, represents that he/she is authorized to bind the Bidder to fully comply with the Specifications and General Requirements for the amount(s) shown on the accompanying bid sheet(s). By signing below, Bidder has read the entire document and agreed to the terms therein.

Signer's Name: _____ Firm Name: _____
(Please Print or Type)

Address: _____

Signature of Person Authorized to Sign Bid _____ City, State, Zip Code: _____

Email Address: _____ Telephone No.: _____

Fax No.: _____

Please complete the following:

Prompt Payment Discount: _____% _____days. (If no discount is offered, Net 30 will apply.)

Please check the following blanks which apply to your company:

Ownership of firm (51% or more):

Non-minority Hispanic African-American Other Minority (specify) _____

Female Owned Handicapped Owned Small Business (less than \$1 million annual receipts or 100 employees)

Indicate Status: Partnership Corporation Sole Proprietorship Other (specify) _____

Tax Identification Number: _____

Page 11 of 37; **Delete** under the **PERIOD OF CONTRACT** the following paragraph concerning contract extension:

SAWS shall also have the right to extend this contract under the same terms and conditions beyond the original term or any renewal thereof, on a month to month basis, not to exceed 6 months. Said month to month extensions shall be in writing, signed by SAWS Director of Purchasing or his designee, and shall not require Board approval, subject to and contingent upon appropriation of funding therefore.

Page 14 of 37; 13.1 – **Smoke Testing Notification:** change to read

VENDOR will, in consultation with SAWS Communications Department, provide support to SAWS staff to provide appropriate notification of the general public regarding the smoke testing. As a minimum, VENDOR will provide Level 1 public notification for the task. Other methods of public notification regarding the smoke testing to be completed shall be accomplished by VENDOR if directed by SAWS, including Level 2, 3, and/or 4 notifications. The levels of notification are described below:

Level 1 – Informational Door Hangers. VENDOR shall prepare and distribute door hangers that include brief information regarding the project for the areas where work will be performed during a particular phase of the project and personal notification of affected business and commercial enterprises. SAWS will provide approval of all smoke notices prior to distribution.

Notification shall include distribution of door hanger type notices to each resident a minimum of two days and a maximum of seven days prior to smoke testing. If conditions do not allow smoke testing during this period, notices shall be redistributed. If redistribution of smoke notices is required, testing may be performed within one day of noticing. All notices shall be bilingual. Schools, nursing homes, hospitals, large commercial buildings, shopping centers and business districts shall be contacted directly by the field supervisor. A log of these specific notifications will be kept and shall include the name of the person notified, telephone number, institution, and signature of the person notified.

A log shall be maintained and updated daily with a list of all contacted residents' names, addresses, and dates of inspection.

Level 2 – Letters. SAWS may produce letters outlining the components and goals of the project as appropriate and VENDOR will distribute these letters in the same manner described above for Level 1 – Informational Door Hangers.

Level 3 – Post Testing Door Hangers. The VENDOR will be required to leave a post smoke testing door hanger on each business and/or resident that is subjected to the smoke test procedures. The door hanger with documented the results of the smoke testing performed on the door hanger by identifying a defect or no defect found at that location immediately after the testing takes place. Distribution of these will be in the same manner as described above for Level 1.

Level 4 – Public Meetings. The necessity of a public meeting will be determined by SAWS. SAWS shall provide an appropriate meeting place and host the meeting(s).

Page 16 of 37; 13.4 – **Data Collection:** paragraph 2, first sentence that reads: Smoke data shall be recorded on field forms containing the information on the draft attached form and/or input into a computer database supported by Microsoft Access 2002-2003.

To read: Smoke data shall be recorded on field forms containing the information on the draft attached form and/or input into a computer database supported by Microsoft Access 2007.

Page 25 of 37; 25 – **Bonds:** Paragraph 1, third sentence is that reads: If extensions are executed, Performance Bond will need to be provided for each executed extension period. **Is Deleted**

Page 12 of 37; **1. Minimum Qualifications/Record of Performance Submittals:** Under 1.c.ii, Personnel Qualifications, shall read:

ii. The bidder shall have knowledge of an ArcGIS environment in particular knowledge of ArcMap 9.3.1. Submitting a map created with the bid is required for verification of use of ArcMap. A personal geodatabase is placed on a compact disk to be picked up at SAWS purchasing department prior to bid opening to facilitate this process. The map must be a minimum size of 17" x 22" folded having the bidder name and/or logo, title of the project, boundary of the area, correct project site illustrated with the personal geodatabase information, date of submittal, and any labeling or layers that may be necessary to produce a readable legible map.

Page 16 of 37; **13.3 Smoke Testing Methodology:** Add paragraph to section

To help in facilitating the process of a digital sketch, the Vendor may elect to take gps shots of all the smoke testing defects which shall be included and illustrated on aerial photography that is zoomed onto the location that is legible as approved and at the discretion of SAWS for no addition cost to the project. The illustrations for each defect either a digital field sketch or an aerial with the gps point(s) of the defect(s) will be in a .jpg format which shall be entered into the smoke testing database.

Geodatabase CD:

The personal geodatabase provide on the CD should provide the vendor with the best projected quantities and area to be smoke tested for each of the four bid packages.

IT IS NECESSARY TO RETURN THIS ADDENDUM WITH YOUR BID.